



**AGRICULTURAL BIOLOGIST/WEIGHTS & MEASURES**  
**INSPECTOR I, II, or SENIOR**

**DISTINGUISHING CHARACTERISTICS:**

This series will be utilized in the agriculture, weights and measures, mosquito control, and other functional areas of the Agricultural Commissioner's Office to perform the services, inspections, and controls as required by law. Work in the mosquito abatement program will also be required seasonally and as needed. Incumbents should possess a high degree of scientific analytical ability; good oral and written communication skills; and the ability to work effectively with others.

**Level I** – This is an entry level position. Trainee will work under immediate supervision while learning tasks associated with their skill area.

**Level II** – Under general supervision, this level is distinguished by the variety of skill and experience required. Persons at this level are required to act independently and perform satisfactorily in several skill areas.

**Senior** – Under general supervision, this level is the most highly trained and skilled position in the series and incumbents perform the greatest variety and most difficult tasks. Persons working at this level may train or act as the lead person when working with less skilled individuals. Incumbent may function as a Program Supervisor in planning, scheduling, training, and monitoring programs as assigned by the Commissioner/Sealer; may also function as an Agricultural Biologist/Weights and Measures Inspector, performing work as assigned.

**ESSENTIAL JOB DUTIES:**

**Level I** – Trainee assists the Deputy Agricultural Commissioner/Sealer in conducting standard inspections to determine compliance of agricultural and weights and measurement standards, collecting samples, investigating complaint investigations, issuing pesticide permits and business registrations and other related duties as required. In addition to inspector duties, employee will conduct various mosquito control functions as needed including surveillance, larvaciding, and adulticiding tasks.

**Level II** – Conducts field surveys and inspections as directed by the Agricultural Commissioner/Sealer's Office, including fruit, vegetable, and egg quality control, nursery compliance, pest and disease control, pesticide safety, weighing and measuring devices, quantity control of packaged commodities, weighmaster and petroleum

products, electric meters and liquid petroleum gas; investigates and determines commodity fitness and recommends remedial measures used in regulation of agricultural industry such as suggestions or reprimands, issuing certificates of compliance or notices of non-compliance ordering reconditioning or destruction of commodities, office hearings, or issuing citations; disseminates agricultural and weights and measures policies, legal requirements, and information; advises and serves general public, community groups, government agencies, and private industry on agricultural and weights and measures problems and concerns; conducts studies and reports such as annual crop statistics, pesticide illness investigations, statistical sampling surveys, follow-up inspections, and investigation of complaints and infractions; prepares routine reports and correspondence; makes oral presentations; other related duties as required. In addition to inspector duties, employee will conduct various mosquito control functions as needed including surveillance, larvaciding, and adulticiding tasks.

**Senior** – In addition to the above, plans work schedules and monitors work progress to assure program integrity; performs programs as planned; prepares reports as required by the programs and keeps the Agricultural Commissioner/Sealer informed; performs remedial legal actions required to obtain compliance with State laws and regulations; supervises personnel engaged in agricultural and weights and measures inspections and investigations; performs departmental administrative work relating to programs, personnel, budget, and reporting functions; represents the Agricultural Commissioner/Sealer to the public and other agencies as required; speaks to various groups on departmental activities; works with members in all facets of the agricultural industry, and other industries and agencies; obtains compliance, preferably by education rather than by enforcement; compiles statistics; maintains an inventory of equipment and supplies; other related duties as assigned. In addition to inspector duties, employee will conduct various mosquito control functions as needed including surveillance, larvaciding, and adulticiding tasks.

## **MINIMUM QUALIFICATIONS**

### **LICENSING:**

**Level I** – This position requires any one (1) license.

**Level II** – This position requires any (3) licenses.

**Senior** – This position requires all eight (8) licenses.

### **EDUCATION:**

**Level I, II, Senior** – Achievement of the appropriate level of college commiserate with CDFA requirements for licensing.

### **EXPERIENCE:**

**Level I** – None required.

**Level II** – One (1) year experience in the technical inspection and enforcement of agricultural or weights and measures laws as a licensed Agricultural Biologist/Weights & Measures Inspector I

**Senior** – Two (2) years of responsible experience acting in the capacity of an Agricultural Biologist/Weights & Measures Inspector II.

**Knowledge of:** State laws, regulations, policies, and agreements pertaining to the function of the Agricultural Commissioner/Sealer's Office; enforcement powers and obligations of the Agricultural Commissioner, rules of evidence, investigating, techniques, and court procedures; mechanics and operation of scales and other weighing and measuring devices; general agricultural and weights and measures practices and issues; general biology; methods for treating and controlling plant pests and diseases commonly found in California; mosquito control methods; rules and regulations governing general inspection of agricultural pests and the sale and use of pesticides and economic poisons; basic principles of County budgeting methods. Senior incumbents should also have knowledge of personnel supervision and principles of program management.

**Ability to:** Interpret and enforce agricultural standards, laws, and regulations; inspect, test, and seal commercial weighing and measuring equipment; keep accurate records and prepare reports; operate a computer in the course of work; understand and carry out oral and written directions; establish and maintain cooperative working relationships with those contacted during the course of work; perform heavy labor outdoors under adverse weather conditions, including extreme temperatures, sun, wind, water, and insects. Senior incumbents should also have the ability to supervise personnel engaged in agricultural and weights and measures inspections and investigations; plan, coordinate, and review inspection programs; perform departmental administrative work relating to programs, personnel, budget, and reporting functions.

**Physical ability to:** Work outdoors, often in adverse conditions, including extreme temperatures, sun, wind, water, and insects; walk distances on difficult and remote terrain, and lift and carry for some distance weights of up to 50 pounds; operate specialized equipment.

**Special requirements:** Must successfully complete a County pre-employment background investigation and physical examination, including drug screen. Must possess a valid Class B commercial operator's license issued by the California Department of Motor Vehicles within 1 year of employment.