



CUSTODIAN II

DEFINITION: To be responsible for the care, maintenance, and cleaning of assigned County buildings and related facilities; and to perform related duties as assigned.

ESSENTIAL JOB DUTIES: Vacuums, sweeps, mops, waxes, buffs, and scrubs floors; dusts, waxes, washes, and polishes furniture and woodwork; steam cleans carpets; cleans restrooms; washes windows and walls; moves and arranges furniture and equipment; may assist in a variety of semiskilled building maintenance activities and performs grounds maintenance and snow removal.

OTHER EXAMPLES OF DUTIES: Replenishes supplies; empties and cleans waste receptacles; replaces light bulbs; cleans and dusts books and shelves; polishes metal work; turns out lights and locks doors and windows; takes care of equipment and materials used in the course of work; performs other related duties as assigned.

EMPLOYMENT STANDARDS

Education/Experience: High school graduate or equivalent with a minimum of one year performing Custodian I duties with the County of Inyo OR two years of experience performing custodian and/or maintenance duties.

Knowledge of: Methods, materials, and equipment used in the cleaning of buildings; safe work practices.

Ability to: Clean and care for assigned buildings and equipment; use a variety of janitorial equipment and materials; understand and carry out oral and written instructions; meet and maintain standards of physical endurance and agility; must have ability to stand, walk, kneel, crouch, stoop, squat, twist, climb, and lift up to 50 pounds; must have ability to reach and lift above shoulder level; work cooperatively with those contacted in the course of work.

Special requirements: Must be available to work evening hours; must use various cleaning solvents and chemicals in the performance of duties; must possess a valid California Driver's License; must successfully complete pre-employment background investigation and physical examination.

