



MECHANIC SHOP SUPERVISOR

DEFINITION: To oversee the work of road equipment mechanics and personally perform the complex repair, overhaul, and maintenance of light and heavy-duty gasoline and diesel-powered construction, maintenance, and automotive equipment; and to perform related duties as required.

ESSENTIAL JOB DUTIES: Oversees mechanics engaged in the maintenance and repair of gasoline and diesel-powered construction, maintenance, and automotive equipment; trains and develops junior mechanics and service workers; examines and locates mechanical defects in a wide variety of automotive, road construction, and maintenance equipment, including diesel and gasoline powered trucks, tractors, and motor graders; makes mechanical repairs including engine tune-ups, brake relining, and electrical system repair; disassembles, repairs, grinds, or replaces worn parts, fits new parts, and adjusts engines, oil, water, and fuel pumps, carburetors, and fuel injectors, governors, starting motors, brakes, and steering gear; times and adjusts motors; replaces electrical wiring; assists in overhauling hydraulic lifts and steering assemblies on motor graders and tractors; maintains records of time and materials used on each job; uses welding equipment to fabricate, rebuild and strengthen various equipment parts; performs work in the field; operates a wide variety of vehicles and equipment; performs related duties as required.

EMPLOYMENT STANDARDS

Education/Experience: High school graduate or equivalent with two years experience as a Heavy Equipment Mechanic with the County of Inyo (with prerequisite experience); OR two years of documented skilled experience in supervising the repair and overhaul of diesel and gasoline-powered automotive, construction, and maintenance equipment with five years overall heavy equipment repair experience.

Knowledge of: Principles, methods, and practices pertaining to the operation of a heavy construction and maintenance equipment repair and maintenance shop; tools, materials, and equipment used in the maintenance, adjustment, and repair of heavy construction and automotive equipment; principles and methods of preventive maintenance for gasoline and diesel-powered equipment; principles and practices of supervision and training; safe work practices.

Ability to: Inspect and approve heavy construction and maintenance equipment repair work; locate mechanical defects and estimate the type and feasibility of repairs; supervise and develop subordinate employees; operate machines and tools used in automotive and heavy-duty road equipment repair and welding work; maintain accurate records and prepare reports; meet and maintain standards of physical endurance and agility; work cooperatively with those contacted in the course of work. Must have ability to drive for prolonged time; stand, walk, sit, twist, and carry up to 75 pounds; perform work above shoulder level. Position will include exposure to moving machinery that includes all trucks and equipment; to noises caused by heavy equipment and tools; dust, fumes, and other irritants, ambient weather conditions that include a high of 120 degrees and low of –10 degrees Fahrenheit.

Special requirements: Must possess or have ability to obtain a valid Class A operator's license issued by the California Department of Motor Vehicles within six months of employment; must provide own tools; must successfully complete a pre-employment background investigation and physical examination, including drug screen. This position is subject to drug and alcohol testing required pursuant to Federal law.